



Application Procedures for Business/Sales Tax License

The Business and the sales tax license are combined as one license.

Completed application returned with \$40 annual fee to 11465 West Civic Center Drive Suite: 270, Avondale, Arizona 85323-6808.

If the business is not located in the City of Avondale it is processed in 3-5 working days.

If the business is located in the City of Avondale it is processed between 10-15 working days depending on the situation. Processing includes routing through the City Clerk, Fire, Zoning/Building, Police, back to City Clerk, and finally the Sales Tax Department.

If you are looking to do business out of your home, it is required by planning that the applicant fills out a Home Occupation Questionnaire. The questionnaire is basically specific questions about your home based business.

To sell from door to door it is required that the applicant obtains a peddler's identification card, which is obtained from the Police Department. For more information please review our Peddlers License Information Page.

After the application is reviewed by all departments, applicant is notified either by mail or telephone on approval or denial of license.

If the application is denied the \$40 annual fee will be refunded.

Any questions on certain permits needed or zoning issues for the business shall be directed to the Development Services at 623-333-4000. Any questions on fire safety or hazards call the Fire Department at 623-333-6000. Any other questions regarding status, etc. on license shall be directed to the Sales Tax office at 11465 West Civic Center Drive Suite: 270, Avondale, Arizona 85323-6806 or 623-333-2001.

The total current sales tax rate is 8.8% and the city's rate is 2.5%, county is .7%, and state is 5.6%.